



Marlow Rowing Club

Marlow Bridge Lane,
Marlow,
SL7 1RH.
secretary@marlowrowingclub.org.uk

19th June 2023

Dear Member,

I would like to invite you to the 11th AGM of the club on Wednesday 12th July 2023, at 8pm. The full formal notice is available on the club's website as a download.

Other information and papers for the meeting can be viewed/downloaded from the website within the member's area at <https://www.marlowrowingclub.org.uk/documents/>.

The following items of routine business will be covered: approving the last AGM's minutes, reappointing auditors, receiving the report and accounts, election of directors, election of other elected roles and giving instructions for the trading company AGM.

There are 6 directors of the charity: President, Chair, Treasurer, Secretary, Captain and Welfare Officer. Also, there are some other roles which we appoint by election, but which are not directors of the charity. These are the Deputy Chair, the Deputy Captain, the Deputy Secretary, the Deputy Treasurer, Bar Secretary and Junior Representative, one of these roles will be elected as a director to effectively fill the directorship not taken up by the President. **I would encourage you all to consider standing for one of these roles.**

Please note all elected posts are 1-year terms so all are due for re-election and not all candidates are re-standing for election.

To nominate yourself for any of these elected roles, please sign up on the noticeboard before 8pm on 10th July 2023. This will allow me to email members with the list of candidates prior to 12th July 2023.

Finally, just a reminder that if you are not able to attend the meeting, you can vote by proxy. A form is enclosed which must be returned to me (i.e as a scanned copy by email) by no later than 8pm on Monday 10th July 2023.

Yours faithfully

Helen Chadley, Hon. Secretary

NOTICE OF ANNUAL GENERAL MEETING (AGM)

The 7th Annual General Meeting of Marlow Rowing Club will be held on 12th July 2023 at 8pm at the Clubhouse and via Zoom video conferencing.

- 1 To approve the minutes of the AGM in July 2022.
- 2 To reappoint Villars Hayward LLP as auditors.
- 3 To receive the Directors Reports and the Accounts for the year ending 30th September 2021
- 4 To elect the directors (and in the case of the secretary, as director and secretary) in accordance with the Articles of Association from amongst those properly nominated, or in the absence of any nominations, from any member indicating willingness to stand at the meeting:

- | | | |
|---------------|---------------|---------------------|
| 4.1 President | 4.2 Chair | 4.3 Captain |
| 4.4 Treasurer | 4.5 Secretary | 4.6 Welfare Officer |

5. To elect members of the club to the following roles from amongst those properly nominated, or in the absence of any nominations, from any member indicating willingness to stand at the meeting:

- | | | |
|----------------------|--------------------|---------------------------|
| 5.1 Deputy Chair | 5.2 Deputy Captain | 5.3 Deputy Treasurer |
| 5.4 Deputy Secretary | 5.5 Bar Secretary | 5.6 Junior Representative |

6. To elect a director to fill the space of the directorship usually from the President position.

7. To instruct the directors to vote as follows at the Marlow Rowing Club Trading Limited ("MRCT") General Meeting to replace the existing directors with the President, Chairman, Captain, Treasurer and Secretary just appointed at this AGM until the next General Meeting of MRCT.

NOTE: Members are entitled to appoint a proxy to attend and vote on their behalf *see* section 324 of the Companies Act 2006 and Article 25 of the club Articles of Association. The form of proxy notice is included in this pack. Note that if you appoint a proxy and attend in person, the proxy form will not be valid.