



Committee Meeting January 2026

20:00 Monday 5th January 2026

Position/Role	Name	Initials	Attendance
President	Cath Bishop	CB	Yes
Chairman	Mike Parsons	MP	Yes
Deputy Chairman	Joel Evans	JE	Apologies
Captain	Ruth Naylor	RN	Yes
Deputy Captain	Lorna Loretto	LV	Yes
Secretary	Alex Kennett	AK	Yes
Deputy Secretary	Magda Al-Nugaidi	MAL	Apologies
Welfare Officer	Julie Lyons	JL	Yes
Treasurer	David Wells	DW	Apologies
Deputy Treasurer	Mel Shelton	MS	Apologies
Safety Officer	Jim Cotter	JC	Yes
Parent Rep	Richard Hull	RH	Yes
Director	Ed Phillips	EP	Yes



Agenda

Run the Club – Reporting Area

- Approve Previous Minutes
- Action Tracker Review
- Safety Issues & Report – Jim Cotter
- Finance Reporting - DW
- Welfare & Safeguarding – JL/EP
- Rowing Operations
 - Rowing
 - ALTR/JLTR/Pathways
 - Racking
 - Truck, Trailer and Launches
 - Boat Maintenance
- Membership and IT – AK
- Junior Squad and Parents Group – RH
- Fundraising – JE
- External Affairs – MP
- Insurance – MP
- Premises/Building Operations – MP
- Priority Areas
 - Second Site - EP
- Values
- New Actions Review

Additional Topics

Changing Room – Proposed Changes

Club Survey and Next Steps

Boat Naming Ceremony – 15th February 2026



Meeting Minutes

Action Tracker Review completed

Safety

In previous month there was one reported incident of a double capsizing on Amber about 5 metres from the landing stage – lessons learnt and shared in Members newsletter – Splash.

Re-iteration from British Rowing that Dry Robes must not be used on launches nor whilst coxing.

CSO asked if Squads could appoint one member per squad to be a 'safety evangelist' to promote the safety rules of the Club.

Heel restraints need to be checked on all boats during February and this inspection should include bow balls. The Club will consider scheduling an inspection one day a month to ensure this becomes regular procedure before boating.

Finance

DW was unable to attend to provide a full breakdown but current reduction in members and/or members subscriptions failing has led to a shortfall.

Current membership volume (paid members) is 543.

Data is potentially showing circa 40-50 people who still need to renew as they are currently still rowing and using the facilities.

It was agreed that whilst fobs are being deactivated for members who have not renewed and/or have not paid this is not stopping them from rowing etc. – further review to understand best method of addressing this.



Welfare/Safeguarding

Nothing to report

Parking

This remains a key issue for the Club and EP is in negotiation/discussion with the girl guides who have a small car park in Longridge Lane which they may allow us to use at certain times.

Changing Rooms

Big response in the survey in respect of the ladies changing rooms - the Senior Womens changing room is not fit for purpose at peak times – i.e. Saturday mornings.

Plans have been drawn up to consolidate the Junior Boys changing room with the First Aid room which includes providing 3 toilets – builders to be contacted for quotes though initial estimate is £10K.

Communication

This came out as a hot topic in the recent Members Survey. Members feel they do not know what is happening and we need to close the gap between knowledge that only the Committee is aware of v what members know.

Volunteering

The survey also brought to light that Squads who were volunteering the least had the most issues with the Club.

It was discussed that Members need to feel they are stewards of the Club and not just engaging in a past time on the premises.

Values

There may be a need to create a small sub group to work on the Club's values – what do we want the culture to look like and how do we define values but also how do we ensure Members are engage to live those values.