

**Marlow Rowing Club
Committee Meeting
20:00 Monday 13th April 2026**

Committee Members 2025-2026

Position/Role	Name	Initials	Attendance
President	Cath Bishop	CB	Yes
Chairman	Mike Parsons	MP	Yes
Deputy Chairman	Joel Evans	JE	Yes
Captain	Ruth Naylor	RN	Yes
Deputy Captain	Lorna Loretto	LV	Yes
Secretary	Alex Kennett	AK	Yes
Deputy Secretary	Magda Al-Nugaidi	MAL	Apologies
Welfare Officer	Julie Lyons	JL	Yes
Treasurer	David Wells	DW	Yes
Deputy Treasurer	Mel Shelton	MS	Apologies
Safety Officer	Jim Cotter	JC	Apologies
Parent Rep	Richard Hull	RH	Yes
Director	Ed Phillips	EP	Yes

AGENDA

Welcome

Change the Club

Safety Report

Welfare Report

Finance Report

Capital Plan - Ruth (Rowing) Mike (Building and other stuff)

Governance - Mike

Safety - Jim

Finance - David

Hit the Fundraising Target - Joel

Coaching - Ruth (Develop and Implement Plan)

Culture & Community - TBC

Develop next Mid Term Plan - Mike

Second Site - Ed

Additional Topics

Commercial Rowing

Governance – Committee Structure

Meeting Minutes

Safety Report

The three competency awards are still under review having had some amendments with final text to be approved by the Committee.

Circulation pattern adherence continues to be discussed and will wait until JC is available.

There are three concerns to be raised with coaches:

- Use of kill cord
- Wash from launches
- Life Jacket wearing

Action: JC/MP will communicate to launch drivers via their WhatsApp group and brief each one individually.

With regards to Circulation Zara Hood approached AK last week with a view that coxes should have more input to circulation patterns as they are the ones who are dealing with steering an eight and not everything quite fits this.

Action: AK to ask Zara to reach out to JC directly to discuss further.

Welfare Report

JL – Nothing to report

EP – BR have a new Chairman and CEO whose focus appears to be on welfare and safeguarding – they are currently reviewing their processes/procedures and documents with a view to updating and these have gone out for consultation. EP has nothing to feedback on safeguarding however the disciplinary and governance documents may need further consideration.

Action: EP to report further on this when available.

Finance Report

Report available in Google Drive.

Cash at end of March is circa £5K higher than last year and hence healthy position going into Regatta season.

Forecast currently showing a potential £35K better than this time last year based on bridge repair additional funds and utilities and coaching savings.

It is hoped to have £25K in the building fund by year end and if agreed we could use £15K of this to upgrade the Senior Women's changing rooms.

Further discussion on whether the Club is currently running too lean and what additional revenue streams and fundraising can be considered to bolster finances.

Action: DW will update the financial forecast with the expected revenue from both Marlow Spring and Town Regattas.

Capital Plan

Detailed view is available in Google Drive.

This view details all potential fund/revenue options e.g. selling off several old singles and doubles and potentially 1 x 8 and setting up a plan for upgrading these.

View also details all the grants MRC could apply for plus income revenue items which are guaranteed v those which are still to be determined such as a number of fundraising ideas etc.

Survey feedback confirmed members frustration with poor quality boats and blades for those not in racing squads.

Action: Grant application for women's changing room to be created and this to be used as a template for several other grant applications which MRC can submit this year.

Due to many breakages and losses, it is necessary to buy new (second hand) sculling blades and Brookes have offered 12 sets of nearly new Smoothy 2s at half price - £3,600.

Action: Committee approved purchase of blades.

1871 Club

We have discussed previously the plan to create a 1871 Club where members go off to university and continue to pay £10 per month to allow them to row outside the university term i.e. Easter/Summer holidays. It will be another revenue stream but also allow these members to still feel included and part of the MRC community.

Action: Committee approved overall plan – agreed we would need a volunteer to manage this sub-set of members in respect of swim tests, rowing frequency etc.

Membership Terms and Conditions – Volunteering

Further discussion around adding a clause into the Membership Ts and Cs that the membership subscription fee is automatically discounted by £X based on every member volunteering minimum of 12 hours per year supporting MRC.

It was agreed that this 'protocol' would be cascaded down to members via small groups/squad meetings etc and that the message should be based on the 'why' and ensuring any feedback is taken into consideration. It will allow members to understand the new functionality to be deployed where necessary volunteering 'items' will be available to view in the Members Portal and that people can sign up and be recognised for the hours committed.

RH asked if there was a Job Description for the Volunteer Co-ordinator as he has previous experience on other clubs and volunteering methodology.

Action: MP/RH to discuss further the potential need to have an additional Volunteer Co-ordinator for the Junior section of MRC.

Coaching Development

Project plan for coaching development available in Google Drive.

Second Site

EP advised that discussions continue with a potential second site.

Governance/Committee Structure

Documents are available in Google Drive to demonstrate the recommendation from EP with regards to Directors for MRC and Directors for MRCT to simplify and reduce overlap.

Action: Committee approved Mel Shelton becoming Deputy Treasurer of MRC which creates vacancy for MRCT.

Action: Once revised structure is agreed for both MRC and MRCT AK will update Companies House accordingly

Commercial Rowing

EP presented high level proposal for a new revenue stream in 'commercial rowing'. Detailed documentation is available in Google Drive for Committee Members to review and provide feedback plus a follow up email from EP sent 13/04/2026 – AK to copy this and save in Google Drive.

Next Meeting: 11th May 2026 – Run the Club